



Utah Department of Public Safety  
Division of Homeland Security  
**NO-Cost Workshops**



## Ready Your Business

Business Readiness Series

### 12 Point Program to Business Continuity Planning

**Every Business should have a plan ...**  
*It just makes good business sense!*

**Fire - Flood-Severe Storm- Earthquake- Human Error  
Data Loss - Chemical Releases - Domestic Terrorism  
Power/Gas Outage - Pandemic Influenza-Road Closure**

Join other Utah businesses in preparing against *any* unexpected interruption

- |                     |   |
|---------------------|---|
| <b>Points 1-6:</b>  | Create a Planning Team/Continuity of Authority •<br>Communications • Risks & Hazards •<br>Internal/External Resources • Vulnerability<br>Assessments • Essential Business Functions |
| <b>Points 7-12:</b> | Human Resources • Workplace Evacuation &<br>Sheltering • Supply Kits • Insurance Reviews •<br>Vital Records • Data: Protect/Store/Recover   |

Name

Company and Title

Email:

Phone:

Complete ALL 12 Points in **any order** and receive the  
**RECOGNITION OF READINESS** Award  
5<sup>th</sup> Annual Ready Your Business Conference – August 2009  
[www.BeReadyUtah.gov](http://www.BeReadyUtah.gov)

#### Salt Lake City Chamber / “Utah’s Business Leader”

175 East 400 South **Salt Lake City**  
8-9:30 a.m. No-Cost Points 1- 6 Weds, July 15, 2009  
8-9:30 a.m. No-Cost Points 7-12 Thurs, July 16, 2009  
RSVP to: [jessev@utah.gov](mailto:jessev@utah.gov) [jsexton@saltlakechamber.org](mailto:jsexton@saltlakechamber.org)  
[www.saltlakechamber.org](http://www.saltlakechamber.org)

#### Salt Lake City Chamber / “Utah’s Business Leader”

175 East 400 South **Salt Lake City**  
8-9:30 a.m. No-Cost Points 1- 6 Weds, July 29, 2009  
8-9:30 a.m. No-Cost Points 7-12 Thurs, July 30, 2009  
RSVP to: [jessev@utah.gov](mailto:jessev@utah.gov) [jsexton@saltlakechamber.org](mailto:jsexton@saltlakechamber.org)  
[www.saltlakechamber.org](http://www.saltlakechamber.org)

#### Workers Compensation Fund (WCF)

392 East 6400 South **Murray**  
8-12 noon No-Cost Points 1-12 July 30, 2009  
RSVP to: <https://www.wcgroup.com/wcfSeminarReg/seminarSchedules.do>  
Policyholders of Workers Compensation Fund (WCF) can register for the  
workshop on our webpage and Non-policyholders can register by calling 801-  
288-8103 or toll free 800-446-2667 ext. 8103.

#### “Save the Date”

The 5<sup>th</sup> Annual Ready Your Business Conference has been scheduled for  
October 6<sup>th</sup> at the Sheraton Hotel in Salt Lake City.

**H1N1:** Following the briefing we held at the June Coordinating Council, here is a  
great link for H1N1 Flu resources for businesses and employers.  
<http://www.cdc.gov/h1n1flu/business/>

Be Ready Utah at State Fair- September 10-14  
Be Ready Utah Week September 14-20, 2009

For information to schedule a workshop series for your organization,  
contact:

Ryan Longman, Section/Program Manager  
**Ready Your Business / Be Ready Utah**  
[rlongman@utah.gov](mailto:rlongman@utah.gov) 801-538-3702

Jesse Valenzuela, Program Coordinator/Instructor  
**Ready Your Business / Be Ready Utah**  
[jessev@utah.gov](mailto:jessev@utah.gov) 801-538-3296